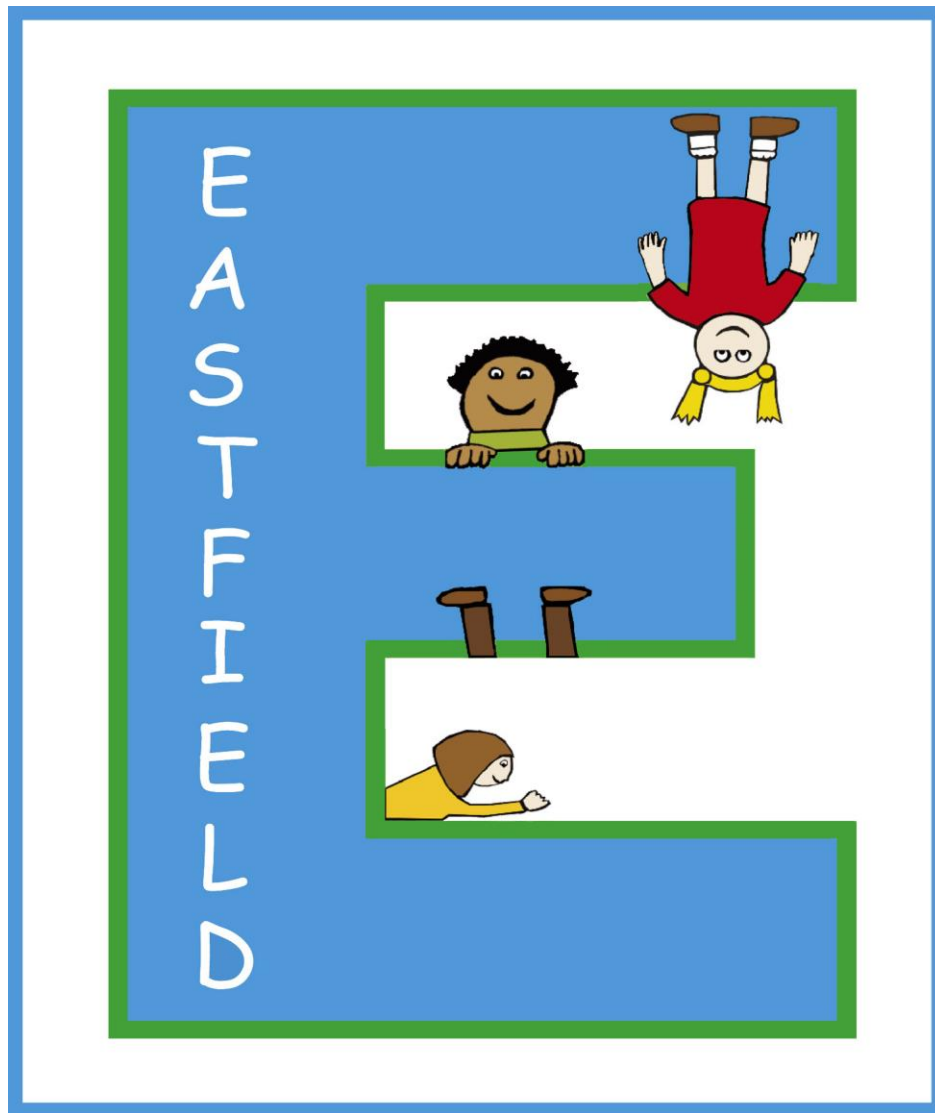


Drugs Policy



July 2022

EASTFIELD DRUGS EDUCATION POLICY

Development Process

Policy Date: July 2022

Member of staff responsible: PSHE Leader Helen Bird

Review Date: July 2024

This policy has been informed by the 'DfE and ACPO Drug Advice for Schools' (Sept.2012), 'Screening, Searching and Confiscation; advice for head teachers, staff and governing bodies' (DfE, Feb. 2014) and the 'DfES Drugs: Guidance for Schools' (2004).

Location and dissemination

This policy can be found in the policy folder on the school's internal learning platform and was discussed and approved at a Curriculum Committee Governor's meeting.

The policy can be made available to pupils and parents/carers on request and is referred to in relevant areas of the curriculum, particularly PSHE.

Context of the Policy and its relationships to other policies

Other related school policies and documents which run alongside this policy statement include: the PSHE curriculum, Science Schemes of work, PE curriculum (Fitness and Health), Computing curriculum (E-Safety and Cyberbullying), RSE guidance, Safeguarding, Confidentiality, Positive Behaviour for Learning, Restorative Justice, Inclusion, Anti Bullying policy, Health and Safety policy, Equality Policy, E-safety policy and the medical policy.

Local and National Guidance

This policy has been informed by local and national guidance including:

- 'DfE and ACPO Drug Advice for Schools' (Sept.2012)
- 'Screening, Searching and Confiscation; advice for head teachers, staff and governing bodies' (DfE, Feb. 2014)
- 'Use of Reasonable Force – advice for head teachers, staff and governing bodies' (DfE, July 2013)
- 'Drugs; Guidance for Schools', DfES (2004)
- 'Managing Medicines in Schools and Early Years Settings', (DfES/DoH, 2005)
- PSHE Association 'PSHE Education Programme of Study (Key Stages 1 – 4)'
- Keeping Children Safe in Education – Statutory Safeguarding Guidance (2022)
- Children and Social Work Act (2017)

- Relationships Education, Relationships and Sex Education (RSE) and Health Education Statutory Guidance (July 2019)

Purpose of the Drugs Policy

The purpose of the School Drugs policy is to:

- Clarify the legal requirements and responsibilities of the school
- Reinforce and safeguard the health and safety of pupils and others who use the school
- Clarify the school's approach to drugs for all staff, pupils, governors, parents/carers, external agencies, and the wider community
- Give guidance on developing, implementing, and monitoring our drug education programme
- Enable staff to manage drugs on school premises, and any incidents that occur, with guidance and consistency, and in the best interests of those involved
- Ensure that the response to incidents involving drugs complements the overall approach to drug education and the values and ethos of the schools
- Provide a basis for evaluating the effectiveness of the school drug education programme and the management of incidents involving illegal and any other unauthorised drugs
- Reinforce the role of the school in contributing to local and national strategies

Where/Whom the policy applies

Eastfield Primary School will not tolerate possession, use or supply of illegal and other unauthorised drugs (as designated by the Head teacher) within the school boundaries – this includes the school buildings and grounds and extends to journeys in school time, off-site visits, and residential trips. This policy applies to pupils, parents/carers, school staff, governors and any visitors to school.

Definitions and terminology

The definition of a drug given by the United Nations Office on Drug and Crime is 'A substance people take to change the way they feel, think or behave'.

The term 'drugs' and 'drug education' is used in this policy to refer to all drugs:

- All illegal drugs (those controlled by the Misuse of Drugs Act 1971)
- Substances controlled by the Psychoactive Substances Act 2016 – including novel psychoactive substances formerly referred to as 'legal highs',
- All legal drugs, including alcohol, tobacco, volatile substances (volatile substances give off a gas or vapour which can be inhaled e.g. butane and propane, aerosol propellants, some glues and solvents, petrol etc.) and alkyl nitrates (poppers)
- All over the counter and prescription medicines

The school's stance towards drugs, health and the needs of pupils

Eastfield Primary School will not tolerate possession, use or supply of illegal and other unauthorised drugs (as designated by the Head teacher) within the school boundaries – this includes the school buildings and grounds. This policy applies to pupils, parents/carers, school staff, governors, and any visitors to the school.

Eastfield Primary School acknowledge that some pupils may require medicines that have been prescribed for their medical condition during the school day. There are clear procedures and arrangements in place – please see the school’s medical policy. (For further guidance see ‘Managing Medicines in Schools and Early Years Settings’, DfES/DoH, 2005’).

Eastfield Primary School takes careful account of how solvents or hazardous chemicals are legitimately used by school staff and these substances are stored securely and managed to prevent inappropriate access or use – please see the school’s Health and safety policy and COSHH (Control of Substances Hazardous to Health Regulations) risk assessments.

Eastfield Primary School makes careful arrangements for the storage and use of alcohol, particularly on an annual basis for the bottle stall at the Winter Fair. If alcohol were to be sold, an occasional licence to sell alcohol under the Licensing (Occasional Permissions) Act 1983 would be obtained.

Eastfield Primary School is a smoke-free school and smoking is prohibited within the school buildings and school grounds. There are ‘No Smoking’ signs displayed around school and all new parents to the school are signposted to the school prospectus on the school website which details our stance on smoking.

When responding to drugs and drug-related incidents please refer to the procedures recommended in Appendix 8 of the 2004 ‘Drugs; Guidance for Schools’. The first concern will be for the health and safety of all involved, followed by the pastoral concerns of pupils.

- The school will consider very carefully the implications of any action it may take
- It will seek to balance the interests of the pupil involved, the other school members and the local community
- Factors to be considered will include the age of the pupil, whether the incident involved one pupil or a group and whether peer pressure is evident
- The fact that certain behaviour could constitute a violation of the criminal law will not in itself necessarily lead to a more punitive response
- In all cases the school will ensure that the pupil has access to professional support and advice from the relevant services and agencies

In every incident involving drugs, Eastfield Primary School places the utmost priority on safety and meeting any medical emergencies with first aid. We will summon appropriate help before addressing further issues and would seek medical assistance immediately if we had any doubts – please see Appendix 9 of the 2004 ‘Drugs; Guidance for Schools’ ‘Drug situations – medical emergencies’.

Staff with key responsibilities for drugs

The Head teacher, Sarah Hay, has overall responsibility for all drug issues within the school and both Sarah Hay and Helen Bird (PSHE Leader) will oversee the planning and coordination of drug education and the management of drug incidents. Staff should inform the Head teacher of any drug incidents as she has the authority regarding issues such as searching school property and involving the police.

At Eastfield Primary School all class teachers will teach drug education but the Head teacher, PSHE Leader and the LA's PSHE Advisory Teacher will offer advice and support if and when necessary.

Our 1st Aiders are;

First Aider at Work

Debbie Stewart

Paediatric First Aid

Nick Perkins

Nyssa Viridi

Herkesh Phandey

Aqbal Banga

Jathinder Virk

Emergency First Aid at Work

Daisy Cole

Becky O'Hara

Mick Wesley

Zoe Whitehouse

Mandy Tinsley

Nick Herbert

Jyoti Joshi

Diane Hyett

Sangeeta Tour

Vicky Ridgway

Jathinder Virk

Carol Castle

Nick Perkins

Jackie Clark

Sakina Bux

Tracy Thomas

Katrina McElwain

Mental health 1st aiders

Emily Reynolds

Amy Griffiths

Drug Education

Drug Education is an entitlement for every pupil and is supported by section 351, of the Education Act 1996, which requires every school to provide a balanced curriculum. Government guidance as outlined in 'Drug Advice for Schools' (DfE and ACPO, Sept. 2012) recommends that "drug education is part of a well-planned programme of PSHE education delivered in a supportive environment, where pupils are aware of the school rules, feel able to engage in open discussion and feel confident about asking for help if necessary."

At this school, the drug education programme is co-ordinated by Helen Bird who is responsible for:

- The PSHE policy
- The PSHE overview and curriculum planning
- The RSE overview and curriculum statement
- Ensuring that staff feel confident and well informed
- Liaison with the LA for staff support and training
- Monitoring and review of the Drug Education programme

Drug Education is a major component of drug prevention. Drug prevention aims to: minimise the number of young people engaging in drug use; delay the age of onset of first use; reduce the harm caused by drugs; and enable those who have concerns about drugs to seek help.

The aim of drug education is to provide opportunities for pupils to develop their knowledge, skills, attitudes and understanding about drugs and appreciate the benefits of a healthy lifestyle, relating this to their own and others' actions.

Drug education is an important aspect of the curriculum at Eastfield Primary School and is delivered through well-planned PSHE provision – each class has a timetabled weekly PSHE lesson and a timetabled class assembly each day.

The non-statutory framework for PSHE and citizenship at Key Stages 1 and 2 and the National Curriculum for science and computing are used – see appendix 2 Content of and progression within drug education and the school's PSHE / RSE Overview.

At Key Stage 1 pupils learn about being safe with medicines and household substances and the basic skills for making healthy choices and following safety rules.

At Key Stage 2 pupils learn about the effects and risks of alcohol, tobacco, volatile substances and illegal drugs and basic skills to manage risky situations. They learn how to resist pressure to do wrong and to take more responsibility for their actions.

Drug Education increases pupils' knowledge and understanding and clarifies misconceptions about:

- The short- and long-term effects and risks of drugs
- The laws and rules relating to drugs
- The impact of drugs on individuals, families and communities
- The prevalence and acceptability of drug use among peers
- The complex moral, social, emotional, and political issues surrounding drugs

Drug Education develops pupils' personal and social skills to make informed decisions and keep themselves safe and healthy including:

- Assessing, avoiding, and managing risk

- Communicating effectively
- Resisting pressures
- Finding information, help and advice
- Devising problem-solving and coping strategies
- Developing self-awareness and self-esteem

Drug Education enables pupils to explore their own and other peoples' attitudes towards drugs, drug use and drug users, including challenging stereotypes, and exploring media and social influences.

Pupils with SEND receive their entitlement to drug education at Eastfield Primary School, but particular aspects of the programme may need to be emphasised/expanded or given more/less time. Materials from an earlier Key Stage might be used or adapted as appropriate.

Drug Education at Eastfield Primary School has relevance for all pupils and considers the Race Relations (Amendment) Act 2000. A variety of teaching methods and strategies are used, which cater for the range of attainment of our pupils and their diverse needs.

Methodology and resources

Drug Education is integrated into the PSHE curriculum across all year groups using local drug education teaching resources from the Wolverhampton Drug Education Programme (WDEP) for Year 1 to Year 6. The lesson plans and resources can be accessed at www.trustdecca.com/ / <https://www.ourguideto.co.uk/> (password to access Wolverhampton resources: D3ccaTeam (the 'e' of Decca is a number '3' with no space))

Drug Education is an important aspect of the curriculum at Eastfield Primary School and is delivered through well-planned PSHE and citizenship provision and also through our topics e.g. Wonder Women (Florence Nightingale) in Y2 or through Science – each class has a weekly timetabled PSHE lesson and a timetabled session for class assemblies.

On the whole, teachers teach drug education, but where appropriate, outside visitors may contribute and will be aware of the school drug policy. The school actively co-operates with other agencies such as community police, social services, Healthy Schools, school nursing service, the PCSO and drug agencies such as Wolverhampton 360 to deliver its commitment to drugs education.

PSHE and citizenship resources, including those specific to drug education can be found in the resources room upstairs in the PSHE bookcase. New resources have been purchased which will complement the School's PSHE and Curriculum planning and RSE curriculum, as well as the SEAL materials which also form part of our PSHE curriculum.

The LA's PSHE advisory teacher and the school nurse are available to support drug education where needed.

Staff support and training

At Eastfield Primary School we have access to drug awareness training and the PSHE Leader keeps staff up to date and notifies them of any immediate changes or new resources as part of her subject Leader role each

term. There is also time built into the school's professional development staff meeting rota for discussions about specific drug-related incidents or concerns and for people to feedback from drug education courses.

The PSHE Leader will regularly attend any drug education courses and PSHE network meetings and will cascade any appropriate information to staff. Staff training and support in planning and using Wolverhampton Drug Education materials is available from Howard Jobber – Senior Public Health Specialist Howard.Jobber@wolverhampton.gov.uk Tel: 01902 555928 or Louise Sharrod – Healthy Schools Team Leader louise.sharrod@wolverhampton.gov.uk Tel: 01902 555931 or Amanda Evans – PSHE Advisory Teacher Amanda.Evans@wolverhampton.gov.uk Tel: 01902 553093

PSHE Assessment, monitoring, evaluation and reviewing

At Eastfield Primary School, drug education is assessed in accordance with the school's Assessment policy. It is assessed as part of the Science curriculum and as part of PSHE and citizenship provision and is reported to parents annually. The assessment identifies what knowledge and understanding the pupils have gained and its relevance to them; what skills they have developed and put into practice; how their feelings and attitudes have been influenced during the programme and whether they have reached an age related expectation.

The PSHE Leader is responsible for the monitoring and evaluation of drug education, and this will include lesson observations, looking at children's work, monitoring short term planning, getting feedback from staff and pupils and discussions in staff meetings. Monitoring will be carried out according to the school's Monitoring and Evaluation policy. The PSHE Leader is responsible for reviewing the drug education provision and ensuring that it is incorporated into the school improvement plan should the bi-annual Health Related Survey indicate this.

Management of drugs at school.

When dealing with drug-related incidents, the school has adopted the procedures as set out in **Drugs: guidance for schools (DfES, 2004)** and **DfE and ACPO Drug Advice for Schools (DFE/ACPO, 2012)**. All staff at Eastfield Primary School have access to appendix 8 of the 2004 'Drugs; Guidance for Schools' – 'Responding to incidents involving drugs'.

At Eastfield Primary School it is the Head teacher who takes temporary possession and arranges for disposal of suspected illegal drugs. There will always be a second witness present as the sample is secured in a bag and placed in the school safe until the police arrive to collect it. The law does not require a school to divulge to the police the name of the pupil from whom the drugs were taken but parents/carers will be informed (unless this would jeopardise the safety of the pupil).

At Eastfield Primary School it is the teaching staff that will manage confiscations of other unauthorised drugs but will inform the Head teacher. Again, a second witness will be present. Parents/carers will be informed and given the opportunity to collect the alcohol/tobacco (unless this would jeopardise the safety of the pupil).

Drug paraphernalia found on Eastfield's school premises will be placed in sturdy, secure containers and disposed of according to the LA/Local Authority Environmental Health Department guidelines. Under no circumstances will a child be allowed to handle needles, syringes – any adult handling drug paraphernalia should wear gloves and wash their hands afterwards – please see health and safety policy.

At Eastfield Primary School personal searches of a person suspected of concealing illegal or other unauthorised drugs will not be allowed. In the presence of a second witness, they will be persuaded to hand over voluntarily any drugs, if they refuse the police may be called as they have the power to conduct a personal search. School staff may however search school property, but prior consent will always be sought. School will not search personal property without consent. Parents/carers will be informed of the search.

When establishing the nature of drug incidents the Head teacher will inform, consult, and involve others as necessary. Careful attention will be given to respecting the confidentiality of others. It will be necessary to explore a range of factors to determine the seriousness of the incident and there may be a variety of responses and sanctions used e.g. counselling, fixed term exclusion, advice and support from outside agencies. Parents/Carers will be informed of any incident involving illegal and other unauthorised drugs (unless this would jeopardise the safety of the pupil).

At Eastfield Primary School the focus for staff will always be the maintenance of the child's welfare, and on any occasion where a teacher may have concerns about discharging a pupil into the care of a parent/care under the influence of drugs they will seek advice from the Head teacher (person in charge of child protection).

At Eastfield Primary School all incidents are recorded and stored according to the requirements of the Data Protection Act 1998. Incidents are recorded using appendix II: Record of incident involving unauthorised drugs.

Police involvement

At Eastfield Primary School the police will be involved in the disposal of any suspected illegal drugs. We have no legal obligation to report an incident involving drugs to the police; we will do so if we feel that not informing the police will be counter-productive for the school and wider community. We will also contact the police for advice if needed. The Head Teacher or Deputy Head Teacher would be the persons to liaise with police if it was necessary.

Referral and external support

At Eastfield Primary School we are ready to involve or refer pupils to outside agencies and services if needed. We would refer children with parent/carer permission according to the school's child protection / safeguarding policy and the school's confidentiality policy.

Advice, assessment and referral of young people with substance related issues (either their own or other family members') can be accessed by calling Wolverhampton Substance Misuse Service on 0300 123 33 60.

Wolverhampton 360' team can also be contacted by email:

bsmh.ft.recoverynearyou@nhs.net and further information is contained on their website

<https://www.recoverynearyou.org.uk/>

Confidentiality

At Eastfield Primary School the boundaries of confidentiality are made clear to pupils as teachers cannot and will not promise total confidentiality. Sensitive information will be kept in confidence unless it causes teachers to be unable to fulfil their professional responsibilities in relation to: child protection, cooperating with a police

investigation and referral to external services. We will make every effort to secure the pupil's agreement to the way in which we intend to use any sensitive information. If we need to involve local child protection procedures this will be carried out according to the school's safeguarding / child protection policy.

Involvement of parents/carers

Parents/carers have an important role to play in supporting drug education at Eastfield Primary School. We encourage parents into school to find out about our approach and rationale for drug education and provide access to up-to-date information or sources of help and advice on the school website. Parents are given information about their child's drug education through class newsletters, the PSHE policy and the school's website.

Parents/carers will be informed of any incident involving illegal or unauthorised drugs (unless this would jeopardise the safety of the pupil). In incidents involving illegal and other unauthorised drugs, parents/carers will be contacted at the earliest opportunity by the Head Teacher (unless this would jeopardise the safety of the pupil – link to Safeguarding Policy). A call indicating that there has been a specific incident without giving details is most appropriate. Pupils should be encouraged to take the lead in admitting their drug use to parents.

Parents/cares are encouraged to approach the school if they are concerned about any issue related to drugs and their child.

The Role of Governors

Governors have a key role to play in the development of Eastfield's policy on drugs. They are invited to drugs awareness sessions and school staff meetings when appropriate. The Governors will support the Head teacher with following these guidelines. The Chair of Governors is Elaine Johnson.

Signed: Helen Bird

Date: July 2022

Review date- July 2024

Useful Sources of Information, Advice and Support

Louise Sharrod – Healthy Schools Team Leader.

louise.sharrod@wolverhampton.gov.uk Tel: 01902 555931

Howard Jobber – Senior Public Health Specialist

Howard.Jobber@wolverhampton.gov.uk Tel: 01902 555928

Amanda Evans – PSHE Advisory Teacher

Amanda.Evans@wolverhampton.gov.uk Tel: 01902 553093

Useful Contacts: Inviting External Agencies / Visiting Speakers

We would advise that outside agencies should be used to enhance rather than replace teacher led delivery of the Wolverhampton Drug Education Programme.

Emilie Hughes, PCSO 30700

School Links Officer

101 extension 8713283

07391 019757

emilie.hughes@westmidlands.police.uk

Drug Education – National

Mentor-ADEPIS: <http://mentor-adepis.org/>

The Alcohol and Drug Education and Prevention Information Service is a project funded by the DfE and run by the drug prevention charity Mentor, in partnership with DrugScope and Adfam. The project will:

- build on our [existing resources](#) for schools and practitioners
- map national provision and good practice
- share teaching resources and good practice case studies
- provide schools and practitioners with briefings and resources focused on their needs and based on solid evidence of what works
- run regional training seminars in collaboration with the Drug Education Practitioners Forum (DEPF)

Young Persons' Treatment / Support Services Local to Wolverhampton

Wolverhampton 360' Website: www.recoverynearyou.org.uk/site/young-people/ 0300 123 33 60

For the following young people's substance related services:

- To refer someone under 18 young people's service
- For information, advice and support on alcohol and drug use
- Support for children, family and friends
- One-to-one sessions and group work
- Medical help and prescriptions

National – Information about substances

ADFAM www.adfam.org.uk offers information to families of drug and alcohol users, and the website has a database of local family support services.

Tel: 020 7553 7640 Email: admin@adfam.org.uk

Alcohol Concern www.alcoholconcern.org.uk works to reduce the incidence and costs of alcohol-related harm and to increase the range and quality of services available to people with alcohol-related problems.

Tel: 020 7264 0510. Email: contact@alcoholconcern.org.uk

ASH (Action on Smoking and Health) www.ash.org.uk

A campaigning public health charity aiming to reduce the health problems caused by tobacco.

Tel: 020 7739 5902 Email: enquiries@ash.org.uk

Drinkaware www.drinkaware.co.uk/ - An independent charity that promotes responsible drinking through innovative ways to challenge the national drinking culture, helping reduce alcohol misuse and minimize alcohol related harm. Tel: 020 7307 7450

Drinkline - A free and confidential helpline for anyone who is concerned about their own or someone else's drinking. Tel: 0800 917 8282 (lines are open 24 hours a day)

DrugScope www.drugscope.org.uk is a centre of expertise on illegal drugs, aiming to inform policy development and reduce drug-related risk. The website includes detailed drug information and access to the Information and Library Service. DrugScope also hosts the Drug Education Practitioners Forum.

Tel: 020 7520 7550 Email: info@drugscope.org.uk

Family Lives <http://familylives.org.uk/> - A charity offering support and information to anyone parenting a child or teenager. It runs a free-phone helpline and courses for parents, and develops innovative projects. Tel: 0800 800 2222

FRANK www.talktofrank.com is the national drugs awareness campaign aiming to raise awareness amongst young people of the risks of illegal drugs, and to provide information and advice. It also provides support to parents/carers, helping to give them the skills and confidence to communicate with their children about drugs.

24 Hour Helpline: 0800 77 66 00 Email: frank@talktofrank.com

Re-Solv (Society for the Prevention of Solvent and Volatile Substance Abuse) www.re-solv.org

A national charity providing information for teachers, other professionals, parents and young people.

Tel: 01785 817885 Information line: 01785 810762 Email: information@re-solv.org

Smokefree - NHS Smoking Helpline: 0800 169 0 169

Website: <http://smokefree.nhs.uk>

Stars National Initiative offers support for anyone working with children, young people and families affected by parental drug and alcohol misuse.

www.starsnationalinitiative.org.uk

Wolverhampton Drug Education Programme Primary overview

At www.trustdecca.com

Wolverhampton materials password: D3ccaTeam (the 'e' of Decca is a number '3')

	Lesson 1	Lesson 2	Lesson 3
Year 1	'Dog, Duck & Cat' 'To know that friends don't make each other do things they don't want to do.'	'Being careful with things around the house' 'To know what is safe and what is dangerous to eat and drink at home.'	'Getting out of a bad situation' 'To know some ways to get out of a bad situation.'
Year 2	'Who's your friend?' 'To see how being mean can affect other people.'	'Big Drinks Quiz' 'To know what alcohol is and what it can do to you.'	'What is a friend?' 'To understand what a friend should be and act like.'
Year 3	'Cat's Nan' 'To understand some ways smoking can affect people.'	'Reasons not to smoke / give up smoking' 'To know some reasons why I should not smoke.'	'What makes you look or seem more grown up?' 'To know some ways to look and act more grown up positively'
Year 4	'Use it properly or there'll be trouble!' 'To know that if household products are not used properly they can be very dangerous'	'What's the risk? It's only a drink!' 'To understand what alcohol is and some of its effects and risks'	'Survival' 'To know some skills to get out of a difficult or dodgy situation'
Year 5	'Why do people choose to smoke or not to smoke?' 'To know reasons why people choose to smoke or not to smoke'	'What is tobacco and why is it harmful?' 'To find out facts about smoking and some of the dangers'	'I don't want to smoke!' 'To practice ways of being assertive'
Year 6	'Why do people ever take drugs?' 'Why do people take drugs and what are the effects and risks?'	'What do YOU think?' 'To decide what risks there are in taking drugs and pass the information on to others.'	'Survival' 'To learn ways to cope and get out of a risky situation'